

# Valley of the Moon Vintage Festival

## Food Booth Rules & Regulations

1. VOMVF has the right to refuse the participation of any applicant for any reason.
2. **All containers, utensils, etc. presented to the public for food consumption must be recyclable. No single use plastic bottles may be used.**
3. **Vendors may NOT sell water.**
4. Notification of intent to withdraw a booth from the Vintage Festival by applicant must be received by email or writing no later than July 31<sup>st</sup> of the same year. If notification is not received by this date all funds collected by the Vintage Festival will not be refunded.
5. **Non-Profit Applicants** must hold a statement of non-profit status and provide identification of both State and Federal numbers.
6. Applicant will obtain the appropriate Business License for the City of Sonoma prior to submitting VOMVF Application.
7. Applicant will conform with all Sonoma Fire Department Compliance Requirements OUTDOOR SPECIAL EVENTS STANDARDS. Contact SV Fire Department with questions concerning the policy available on our website.
8. All Food Booths must comply with the County Public Health Policies:  
<http://www.sonoma-county.org/health/eh/foodhome.htm>
9. Any organization offering alcoholic beverages must obtain their own liquor license and submit a copy of their liquor license to the festival along with their booth application. In addition applicant must clearly post signs informing Festival attendees that:
  - a. No Alcoholic beverages may leave the plaza
  - b. Any person that looks younger than 21 must show ID
10. Applicant must display and sell only the items notated on your application unless notification has been received by the coordinator prior to the event.
11. All Booths must have nicely lettered signs and price lists. No marking pen signs that look “last minute” will be allowed. All booths should have a minimum 2 foot by 3 foot sign stating who the non-profit organization is if applicable. If a commercial establishment is helping a non-profit organization, they may have a MAXIMUM 2 foot by 3 foot sign stating who they are as long as the non-profit’s sign in the same size or larger.
12. If you are a new participant or were in the process of obtaining your State and Federal non-profit permits last year, please include a copy of each verification number with your application.
13. Applicant will comply with all City of Sonoma and Sonoma County Fire Department Regulations including but not limited to City of Sonoma Ordinance 432 (regulations governing parks). A copy is available for review at City Hall.
14. All vehicles utilized by Applicant in connection with Vintage Festival activities must be insured for liability in accordance with the State of California’s minimum requirements.
15. There will be no permits issued for parking on the plaza, behind city hall, or in the horseshoe area during the festival. This includes vehicles for the disabled. There are multiple areas around the Plaza allocated for disabled parking.
16. There will be absolutely no driving on sidewalks or lawns at any time per ruling of the Sonoma Police Department and Parks and Recreations Department.

17. Applicant must check in at the horseshoe with Food Booth Coordinator prior to setting up but no earlier than 6:30 am Saturday.
18. Applicant will erect their booth within the area markers. Markers will be placed by the Food Booth Committee Saturday morning.
19. Booths must be set back 6 feet from all sidewalks, interior and perimeter.
20. There will be electricity available for Food Booths. However each merchant is responsible for all adaptors, extension cords and any electrical supplies needed to run you booth.
21. Applicant will keep the booth area clean and free of litter during the Vintage Festival. The booth area is defined as running to the middle off the sidewalk in front and as equal distance to the rear and to the adjoining booth on the sides.
22. Applicant is responsible for the security of their booth during the Vintage Festival. The Vintage Festival assumes no liability for lost, damaged, or stolen items during the duration of the Vintage Festival or during set up and teardown.
23. Applicant will completely dismantle and remove their booth and clean up their area no later than 7:00 pm on Sunday of the Vintage Festival.
24. No amplified sound of any type will be allowed in connection with any booth.
25. Nothing may be attached to the trees in the plaza
26. No tent stakes may be used.
27. Applicant acknowledges and agrees that the Vintage Festival reserves the right to disapprove any applicant for any activity, the purpose of which, in the sole opinion of the Board of Directors, is not in harmony with the purpose of the Vintage Festival.
28. Applicant acknowledges that they carry the requisite business liability insurance. Applicant agrees to name the Vintage Festival as an "Additional Insured" on the applicant's policy and hereby agrees to release the Vintage Festival of all financial responsibility or liability for any personal injury due to the fault of applicant.
29. All garbage must be placed in appropriate recycle or trash receptacles. Any garbage left on the Vintage Festival grounds by applicant will result in forfeiture to participate in future Vintage Festivals.
30. In the event of unseasonable weather NO fees will be refunded.
31. A Booth Clean up & Accounting form will be handed to each participant upon check out of their area by the Food Booth Coordinator. This form must be completed and submitted no later than October 31<sup>st</sup>. Failure to return this form will result in forfeiture of deposit and may affect acceptance in future Vintage Festivals.
32. Applicant will NOT hold VOMVF accountable for any theft or damage of merchandise or property throughout the weekend event.
33. Any vendor found selling products not stated on application will be asked to vacate the premises immediately without a refund of fees.
34. Submission of application signifies acceptance of the above stated Rules & Regulations

**Submission of the Application to the VOM Vintage Festival via email or US Postal Service signifies acknowledgment and agreement of the Rules & Regulations notated above**